



Ministry of Higher Education and Scientific
Research

Scientific Supervision and Evaluation Authority
Quality Assurance and Academic Accreditation
Department

Accreditation Section

Academic Program and Course Description Guide Materials Management Technology Department

2026

Introduction

The educational program is a coordinated and organized package of courses that includes procedures and experiences organized into course vocabulary. Its main purpose is to build and refine the skills of graduates, making them qualified to meet the requirements of the labor market. It is reviewed and evaluated annually through internal or external audit procedures and programs, such as the external examiner program. The academic program description provides a brief summary of the program's main features and courses, indicating the skills that students are to acquire based on the academic program's objectives. The importance of this description is evident in that it represents the cornerstone for obtaining program accreditation and is written by teaching staff under the supervision of the scientific committees in the academic departments.

This second edition of the guide includes a description of the academic program, updated with the vocabulary and paragraphs of the previous guide, reflecting the latest developments in the Iraqi education system. This includes a description of the academic program in its traditional form (annual, semester-based), as well as the standardized academic program description outlined in the Department of Studies' letter T M3/2906 dated May 3, 2023, specifically for programs based on the Bologna Process.

In this context, we must emphasize the importance of documenting academic program and course descriptions to ensure the smooth operation of the educational process.

Concepts and terminology:

Description of the academic program: the description of the academic program provides a brief summary of its vision, mission and objectives, including an accurate description of the targeted learning outcomes according to specific learning strategies .

Course description: provides a brief summary of the most important characteristics of the course and the learning outcomes expected from the student to achieve, proving whether he has made the most of the available learning opportunities. It is derived from the program description.

Program Vision: an ambitious picture of the future of the academic program to be an advanced, inspiring, motivating, realistic and applicable program .

Program message: it briefly explains the goals and activities necessary to achieve them, and also defines the development paths of the program and its directions.

Program objectives: these are phrases that describe what the academic program intends to achieve within a specific period of time and are measurable and observable.

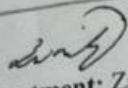
Curriculum structure: all courses / subjects included in the academic program according to the approved learning system (quarterly, annual, Bologna track), whether it is a requirement (Ministry, University, College and scientific department) with the number of academic units .

Learning outcomes : a compatible set of knowledge, skills and values acquired by the student after the successful completion of the academic program and must determine the learning outcomes for each course in a way that achieves the objectives of the program .

Teaching and learning strategies: these are the strategies used by the faculty member to develop the teaching and learning of the student and are plans that are followed to reach the learning goals. That is, it describes all classroom and extra-curricular activities to achieve the learning outcomes of the program

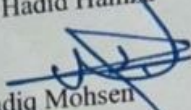
Academic Program Description Form

University Name: Southern Technical University
College / Institute: Technical Administrative Institute / Basra
Scientific Department: Department of Materials Management Techniques
Academic and Professional Program Name: Technical Diploma
Final Degree: Diploma in Materials Management Techniques
Study System: Semester System
Date of Description Preparation: 12/4/2026
Date of Form Completion: 12/4/2026

Signature: 

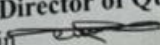
Head of Department: Zainab Hadid Hamza

Date:

Signature: 

Scientific Assistant: Jaafar Sadiq Mohsen

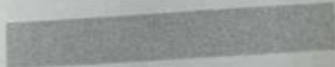
Date:

Reviewed by the Quality Assurance and University Performance Division
Name of the Director of Quality Assurance and University Performance Division: Iman Makki Hussein 

Date:

Signature: 

Assist. Prof. Dr. Iman Askar Hawi
Dean's Approval



1-program Vision

To enhance the level of performance while taking into consideration keeping pace with the developments witnessed in higher education through providing the best services and facilities for teaching staff, as well as offering training and development opportunities for technical and administrative staff. In addition, the department seeks to prepare students for entry into the labor market by equipping them with the necessary skills and expertise during both theoretical and practical study periods, as well as engaging students in activities that develop their abilities and foster creativity and innovation.

2- program message

The department provides the best modern scientific technologies for educational services to students at the educational stage within the limits allowed by the material capabilities of the department , and work on developing skills that enable them to integrate in all fields accurately and effectively and supports the movement of scientific research and cognitive interaction in order to continuously communicate with the scientific and cultural development in the world and meet the renewed needs of society in order to achieve comprehensive and sustainable human development and enable national competition.

3- Program objectives

A. Embody the vision, mission and objectives of the Southern Technical University, and apply the best educational practices with a practical focus on ensuring and enhancing quality and performance. P. Preparing specialized cadres capable of serving the community and preparing for the preparation of future specialties. T. Spreading the culture of human diversity in society, transferring knowledge and language skills, writing academic research and creative scientific achievement through student-centered and teaching activities. W. The Department seeks through communication with the university presidency to conclude scientific and cultural cooperation agreements with the corresponding departments in various institutes to achieve the best practices in the fields of teaching and learning. C. Focusing on the educational and moral aspects of all its members and spreading the spirit of dedication, tolerance, commitment and work to serve the homeland. H. Interest in intellectual and cultural development through openness to the experiences of other countries in the areas of materials and warehouse management. X. Focus on the educational and moral side of the student and instill a spirit of dedication, tolerance and commitment.

4- software accreditationⁿ

There is no

5- other external influences

there is no

6- Program structure

Observations	Percentage ratio	Academic unit	Number of decisions	Program structure
				Enterprise requirements
				College requirements
	%100	108	36	Department requirements
			The first stage	Summer internship
				Other

Observations may include whether the course is basic or optional.

7- program description

Credit hours		Course name or course	Course code or course code	Year / level
practical	Theoretical			
				2026-2025
2	2	Storage technologies/1	Quarterly system-the first	The First
2	2	Procurement management	Quarterly system-the first	The First
1	2	Risk management	Quarterly system-the first	The First
1	2	Specialized English readings/ 1	Quarterly system-the first	The First
1	2	Principles of management/1	Quarterly system-the first	The First
2	1	Accounting principles/1	Quarterly system-the first	The First

2	1	Principles of Statistics/1	Quarterly system-the first	The First
-	2	Arabic language/1	Quarterly system-the first	The First
-	2	Human rights and democracy	Quarterly system-the first	The First
2	2	Materials management	Quarterly system-the first	The First
2	2	Storage technologies/2	Quarterly system-the first	The First
1	2	Insurance and risk management	Quarterly system-the first	The First
1	2	Principles of management/1	Quarterly system-the first	The First
2	1	Accounting principles/1	Quarterly system-the first	The First
2	1	Principles of Statistics/2	Quarterly system-the first	The First
1	2	Specialized English readings/ 1	Quarterly system-the first	The First
-	2	English language	Quarterly system-the first	The First
2	-	Computer basics/1	Quarterly system-the first	The First
2	2	Inventory planning and Control/1	Quarterly system-the first	2026-2025 / The Sceond
2	2	Production and Operations Management/1	Quarterly system-the first	The Sceond
2	2	Marketing Management/1	Quarterly system-the first	TheSceond
2	2	Inventory accounting/1	Quarterly system-the first	The second
1	2	English business correspondence/1	Quarterly system-the first	The second
1	2	Storage system applications/1	Quarterly system-the first	The second
2	-	Computer basics/2	Quarterly system-the first	The second
2	-	Research project	Quarterly system-the first	The second

-	2	Crimes of the Baath Party	Quarterly system-the first	The second
2	2	Inventory planning and Control/2	Quarterly system-the second	The second
2	2	Production and Operations Management/2	Quarterly system-the second	The second
2	2	Marketing Management/2	Quarterly system-the second	The second
2	2	Inventory accounting/2	Quarterly system-the second	The second
1	2	English business correspondence/2	Quarterly system-the second	The second
1	2	Storage system applications/2	Quarterly system-the second	The second
-	2	Arabic language/1	Quarterly system-the second	The second
-	2	English language	Quarterly system-the second	The second
2	-	Research project	Quarterly system-the second	The second

8- Expected learning outcomes of the program

Knowledge

A) cognitive goals :

Basic knowledge and understanding : understanding the basic principles of warehouse and material management, programs for the preparation of material needs.

Mental skills include: analyzing sad data, evaluating performance, and using scientific thinking to solve problems.

To introduce the student to other types of means and help the student learn to search for administrative tools that contribute to the organization, planning and guidance during work.

Skills :

The Marathi objectives of the program :

Professional skills: application of Information Systems, risk management and .supply chains. And cases of uncertainty.

General skills: effective communication, teamwork and adherence to professional ethics.

Values:

Developing students ' abilities to share ideas - values of professional ethics

- ✓ Effective communication: encouraging students to express their opinions and ideas clearly and directly through presentations and discussions..
- ✓ Critical thinking: motivating students to analyze information and express opinions to support constructive discussions.
- ✓ Teamwork: providing opportunities for students to work together on group projects to improve collaboration skills and exchange ideas.

- ✓ Innovation and creativity: conducting workshops to stimulate creative thinking.

9-Teaching and learning strategies.

1-theoretical lectures

2-Individual and group practical exercises

3-presentation of ready-made models and illustrative examples

4-use teamwork teamwork method

5-uploading homework on educational platforms

During them, the student obtains theoretical and practical information in his field of specialization and is qualified to perform the following functions:

- ✓ warehouse accounting in commercial, industrial and service enterprises.
- ✓ Financial Accounting in non-profit service enterprises.
- ✓ classification and classification of materials stored in commercial, industrial and service facilities for profit.
- ✓ the use of the point-of-order system of profit-oriented industrial enterprises.
- ✓ managing risks and uncertainties in facilities and insurance companies.
- ✓ using the electronic computer and its applications.

10- evaluation methods

- .1 Weekly, monthly, daily exams and end-of-term exam .
- .2 Explain the scientific material by looking at the concepts of the material.
- .3 Preparing reports and presentations by students on the subjects and discussing them in the classrooms .
- .4 Ask questions, discuss, brainstorm.

11-Teaching staff

Faculty members

Observations	Preparation of the teaching staff		Special requirements / skills (if any)	Specialization		Scientific rank
	Lecturer	Staff		Special	General	
	1			Finance and banking	Accounting	Teacher
		1		Production and operations management	Business Administration	Assistant professor
	1	3		Production and operations management	Process management techniques	Assistant teacher
		1		Human resources	Business Administration	Assistant teacher
		1		Organizational behavior	Business Administration	Assistant teacher
		1		Management accounting	Accounting techniques	Assistant teacher
		1		Office management	Office management	First senior technical head coach

		1		Business Administration	Business Administration	Senior technical head coach
		1		Office management	Office management	Senior technical head coach
		1		Business Administration	Business Administration	Assistant Head Technical Trainer
		1		Computer systems	Computer systems	Artistic director
		2		Business Administration	Business Administration	Notable collaborators
		1		Cultivation	Cultivation	Assistant agricultural engineer
ecturer-university residency		1			Fine Arts	Assistant teacher
ecturer	2				English	Practical technician

Professional development

Mentoring new faculty members

- The teachers were guided through the department Council and individual meetings with the teachers.

Professional development of the teaching staff.

- ✓ The task of developing teachers through training courses and self-development.
- ✓ The purpose of emphasizing scientific novelties.
- ✓ To encourage the use of electronic platforms in the process of presenting lectures.

12-Acceptance criterion

-According to the approved controls of the central admission according to what was determined by the Administrative Technical Institute – Basra) depending on the absorption capacity of the Department.

13- The most important sources of information about the program

- *The latest methodological books and related research.
- Internet and conferences.
- *The official website of the scientific department.
- *Continuous communication with local, Arab and international universities and corresponding departments in line with the principle of academic cooperation.

14-Program Development Plan :

- Access and benefit from similar program in developed countries.
- Introducing stakeholders to the preparation of the program with development courses.
- Seminars and scientific dialogues on management science and related.
- Seminars on administrative development to keep pace with scientific development.

[illegible][illegible]

first stage / second course / 2025-2026													General	Storage technologies/2	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Specialty	Materials management	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Specialty	Insurance and risk management	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Help out	Principles of management/2	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Help out	Accounting principles/2	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Help out	Principles of Statistics/2	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Specialty	Specialized English readings/2	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	General	English language/1	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Help out	Computer basics/1	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Help out	Inventory planning and Control/1	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Specialty	Production and Operations Management/1	
/ 2025-2026															

✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Specialty	Marketing Management/1		
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Specialty	Inventory accounting/1		
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Specialty	English business correspondence/1		
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Specialty	Storage system applications/1		
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Help out	Computer basics/2		
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Specialty	Research project		
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Help out	Crimes of the Baath Party		
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Specialty	Inventory planning and Control/2		second stage / second course / 2025-2026
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Specialty	Production and Operations Management/2		
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Specialty	Marketing Management/2		
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Specialty	Inventory accounting/2		
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Specialty	English business correspondence/2		

✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Specialty	Storage system applications/2		
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	General	Arabic language/1		
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	General	English language		

- **Please tick the boxes corresponding to the individual learning outcomes of the assessed program.**

Sample course description

1. Course name
Storage technologies
2. Course code:
There is no
3. Semester / year: annual
Season
4. Date of preparation of this description:
2026/2/24
5. Available forms of attendance:
My presence + electronic only
6. Number of academic hours (total)/ number of units (total):
class hours, 4 hours per week 60
7. اسم مسؤول المقرر الدراسي (اذا اكثر من اسم يذكر)
Name: assistant professor Manal Abdul Hamid Abdul Majid E-mail : manal.abdulmajeed@stu.edu.iq
8. Course objectives
1-Introduces the student to the basic concepts of warehouse management 2-the student compares the Department of stores and other departments 3-the student completes the scientific methods and traditional methods in store management 4-the student connects the warehouse management relationship in the flow of materials to the requesting parties 5-the student understands the importance of warehouse management for the facility 6-the student understands the role of warehouse procedures in controlling the movement of materials within the established company through the use of documentary course
9. Teaching and learning strategies
1. Education strategy is a collaborative concept planning. 2. Brainstorming education strategy. 3. Education Strategy Group Discussions

10. Course structure

Evaluation method	Method of Education	Name of the unit or subject	Required learning outcomes	hours	The weak
Editorial and practical	Theoretical and practical	Definition of inventory, warehouse management, the concept of the storage process in the facility	The student understands the subject well	4 hours	2 -1
Editorial and practical	Theoretical and practical	Warehouse management functions, the importance of the financial and productivity storage function	The student understands the subject well	4 hours	3
Editorial and practical	Theoretical and practical	Storage procedures, examination, concept and responsibility of examination	The student understands the subject well	4 hours	4
Editorial and practical	Theoretical and practical	Receipt, concept, centralization and decentralization of receipt	The student understands the subject well	4 hours	5
Editorial and practical	Theoretical and practical	Material preservation, inventory protection	The student understands the subject well	4 hours	6
Editorial and practical	Theoretical and practical	Simplification and profiling of materials and characterization methods	The student understands the subject well	4 hours	8 – 7 9
Editorial and practical	Theoretical and practical	Coding, importance, coding principles, material guide and preparation steps	The student understands the subject well	4 hours	11 - 10
Editorial and practical	Theoretical and practical	The warehouse documentary cycle, objectives, types	The student understands the subject well	4 hours	13 - 12
Editorial and practical	Theoretical and practical	Inventory inventory, importance, responsibility of inventory, types of inventory, inventory committees	The student understands the subject well	4 hours	15 - 14
Editorial and practical	Theoretical and practical	Ownership and leasing policy	The student understands the subject well	4 hours	16
Editorial and practical	Theoretical and practical	Geographical location of stores (Inside and outside) the scope of the project	The student understands the subject well	4 hours	17

Editorial and practical	Theoretical and practical	Planning for the construction of warehouses and storage in the open	The student understands the subject well	4 hours	19 - 18 21 - 20
Editorial and practical	Theoretical and practical	Interior design of stores, factors influencing interior design	The student understands the subject well	4 hours	23 - 22 24
Editorial and practical	Theoretical and practical	Storage equipment, importance, types	The student understands the subject well	4 hours	26 - 25
Editorial and practical	Theoretical and practical	Transport and internal handling equipment, importance, types	The student understands the subject well	4 hours	28 - 27
Editorial and practical	Theoretical and practical	Quality stores	The student understands the subject well	4 hours	30 - 29

11-Evaluation of the course

:The distribution is as follows

1-monthly exams grades for the first semester+ 10 daily exams and 40 .attendance.

2-grade monthly exams for the second semester. + 10 daily exams and -40 attendance.

3-grades for final exams 50

12-Learning and teaching resources

1-Ghanim fanjan Musa / scientific assets in the Department of stores / Baghdad / Dar Al-Resala printing / 1998.
2-Abdul Ghani Ansif Al-Jassim / theory and application in the Department of stores / Baghdad / knowledge press / 1973.
3-Hadi Saeed Hadi / engineer Fawzi Lewis / department of buildings and storage equipment / year 1988.
4-Dr. Al-eidali / Qahtan Badr / others / purchasing and storage from a quantitative perspective / Dar Al-yuzdi / for publishing and distribution Jordan 2008.

Required textbooks (methodology if any)

5-Dr. Abu Saeed Al-Dewji / Dr. Akram Hamid al-Tawil writing / materials .management / Dar Al-Alam press. 6-Dr. Hamad Rashid Al Ghadeer / - purchasing and storage department 1997 / Al Zahra publishing house.	Main references (sources)
	Books and supporting references that are recommended (scientific journals, reports....)
7-sources of various articles from the internet 2025.	Electronic references, Internet sites

Sample course description

1- Name of the course					
Material Management - Material management					
2- Course code: none					
3-Class / year					
Season					
4-Date of preparation of this description : 10-4-2026					
5- Available forms of attendance					
6-number of study hours (total)/ number of units (total): 60 semester hours 4 hours a week.					
7-The name of the course administrator (if more than one name is :mentioned)					
aseel.n.musa.u@stu.edu.iq				Name: Aseel Nader Musa	
8-Course objectives:					
Introducing the student to the correct scientific and technical concepts and methods in the management of materials and their importance in the flow of materials to the requesting parties of all kinds , and how to achieve the economic return of the organization					<u>Objectives of the study material:</u>
9-Teaching and learning strategies:					
1-Education strategy collaborative concept planning . 2-Brainstorming education strategy. 3-Education Strategy Group Discussions.					<u>Strategies:</u>
10-Course structure					
Evaluation method	The way of learning	Name of the unit or subject	Required learning outcomes	hours	The week

Weekly, monthly, daily, written and end- of-term .exams	Explanation of the scientific article Discussions between students	Introduction to materials management / the concept and nature of materials management / the importance of materials management / the objectives of materials management	Students acquire skills There are many different techniques for renting materials	4 hours	1
		General introduction to the procurement function /concept and importance of the procurement function /objectives and motives of the procurement function			2
		Various tasks of purchasing management /verification of need			4- 3

		/characterization of need /selection of sources of supply/ price study/ procurement management responsibilities			
		Procurement policies (centralized, decentralized and combined) / appropriate quality procurement policy /methods of determining quality /quality by trade name /quality by sample / quality by ranks/ purchase at the right price /right time /right quantity /(using quantitative methods)			-6-5 -8-7 9
		The relationship of the procurement department with			10

		the warehouse management, warehousing policies and the relationship with other departments			
		Purchasing strategies / concept /significance / factors influencing consumer purchasing behavior (cultural, social, personal, economic, political, legal factors)			-11 12
		Buy-as-needed strategy / comparison strategy /warehousing strategy / exchange strategy / speculative . strategy			-13 14
		Choosing sources of supply /the			15

		importance of proper selection			
11-Evaluation of the course					
• Prepare 40 monthly exams grades for the first semester+ 10 daily exams and attendance. • Take 40 monthly exam grades for the second semester. + 10 daily exams and attendance • A 50-point threshold for final exams				<u>The distribution is as follows:</u>	
12- Learning and teaching resources:					
		Required textbooks (methodology if any)			
		Main references (sources)			
		Books and supporting references that are recommended (scientific journals, reports.)			
		Electronic references, Internet sites			

Sample course description

1. Course name:					
Risk management and insurance					
2. Course code:					
3. Semester / year: annual					
Season					
4. Date of preparation of this description:					
2024\9\11					
5. Available forms of attendance:					
Just my presence					
6. Number of academic hours (total)/ number of units (total):					
hours per year. 3 hours per week 90					
7. The name of the course administrator (if more than one name is mentioned)					
Name: M. A.Hind Ali Sabri e-mail : hind.sabri@stu.edu.iq					
8. Course objectives					
providing students with the skill of applying ways to face the danger-1					
9. Teaching and learning strategies					
1 -Education strategy is a collaborative concept planning 2-brainstorming education strategy. 3-education strategy series notes					The strategy
10. Course structure					
Evaluation method	The way of learning	Name of the unit or subject	Required learning outcomes	hours	The week
Weekly monthl y, daily, written and end-of-		Insurance risk		hours 3	1
		ays to face the danger	Giving	hours 3	2
		sk manager functions	students the	hours 3	3
		Insurance contract	skill of ways	hours 3	4
		Basic principles of	to face the	hours 3	5
		insurance	danger	hours 3	6
		e principle of solutions		hours 3	7
		Store security		hours 3	8
				hours 3	9
				hours 3	10

term		vention of the dangers		hours 3	11
.exams		of warehouse fires		hours 3	12
		Store disclosure		hours 3	13
		Pricing and premium		hours 3	14
		calculation		hours 3	15
		Warehouse insurance		hours 3	عطلة
		policy		hours 3	16
				hours 3	17
				hours 3	18
		ctors determining the		hours 3	19
		oice of document type		hours 3	19
		ecuring the store from		hours 3	20
		dangers		hours 3	21
		Marine insurance		hours 3	22
		Types of losses		hours 3	23
		Partial loss		hours 3	24
		Types of contracts		hours 3	25
		pes of insurance covers		hours 3	26
		Exceptions			27
		Common conditions			28
		Types of covers			29
		Additional conditions			30
		Warehouse insurance			
		Store disclosure			
		General conditions			
		her types of document			
		surance and guarantee			
		of honesty			
		Other forms of			
		documents			
		Store owner's			
		compensation			

The distribution is as follows:

Prepare 40 monthly exams grades for the first semester+ 10 daily exams

.and attendance

Take 40 monthly exam grades for the second semester. + 10 daily exams

and attendance

A 50-point threshold for final exams

12–Learning and teaching resources

nsurance principles, foundations and theories	Required textbooks (methodology if any)
	Main references (sources)
	Books and supporting references that are recommended (scientific journals, reports....)
https://zlibrary-asia.se/ https://www.researchgate.net/	Electronic references, Internet sites

نموذج وصف المقرر

1-Course name:					
English specialist readings					
2-Course code					
3-Class / year					
Season					
4-Date of preparation of this description : 10-4-2026					
5-Available forms of attendance					
6-Number of academic hours (total)/ number of units (total): 45 semester hours. 3 hours per week					
7-The name of the course administrator (if more than one name is : mentioned)					
Email :dhiaalaasadya@gmail.com				Name:Dia Abdullah Kazim	
8-Course objective					
The subject is aimed at improving the facilities of students in the field of materials management and the other approximate knowledge's.				<u>Objectives of the study material:</u>	
9- Teaching and learning strategies:					
1-Education strategy collaborative concept planning. 1. Brainstorming education strategy. 2. Education Strategy Group Discussions				<u>Strategies:</u>	
10-Course structure					
Evaluation method	The way of learning	Name of the unit or subject	Required learning outcomes	hours	the weak

Weekly, monthly, daily, written and end-of-term exams	Explanation of the scientific article Discussions between students	Material management	اكتساب الطلبة مهارات مختلفة متعددة	3 hours	-2-1 3
		Communication			4
		Kindes , levels , directions and importance of communications			6- 5
		Management (General look)			8-7
		Statistics in business			-9 -10 11
		Warehouse – Insurance			-12 -13 14
		Marketing			15
11- Evaluation of the course					
- Take 40 monthly exam grades for the second semester. + 10 daily exams and attendance - A 50-point threshold for final exams				<u>The distribution is as follows:</u>	
12-Learning and teaching resources					
		Required textbooks (methodology if any)			
		Main references (sources)			

	Books and supporting references that are recommended (scientific journals, reports.)
	Electronic references, Internet sites

Sample course description

1-Course name					
Principles of management					
2- Course code					
3- Class / year					
4-Date of preparation of this description : 10-4-2026					
5-Forms of attendance available5					
6-Number of academic hours (total)/ number of units (total): 45 semester hours. 3 hours per week					
7-The name of the course administrator (if more than one name is :mentioned)					
Email : Samir.ridha@stu.edu.iq				Name: Samer Hassan Reda Abdul Hassan	
8-Course objectives:					
The student acquires basic concepts related to the principles and activities of Business Administration and their applications in various business organizations.					<u>Course objectives</u>
9-Teaching and learning strategies					
1-Education strategy is a collaborative concept . planning. 2-Brainstorming education strategy. 3-Education Strategy Group Discussions .					<u>Strategies:</u>
10-Course structure					
Evaluation method	The way of learning	Name of the unit or subject	Required learning outcomes	hours	The weak

Weekly, monthly, daily, written and end- of-term .exams	Explanation of the scientific article Discussions between students	The nature of Business Administration and the tasks of the manager : - the nature of management-the definition of management and the manager-the entrances to the study of management-the challenges facing contemporary management-the relationship of management with other sciences	Students acquire skills Multiple different	hours 3	1
		Tasks of the manager :patterns of administrative behavior- administrative skills-sources of administrative			-3-2 4

		skills-roles of the manager			
		The development of administrative thought: - the traditional (classical) school- the school of scientific management-the school of administrative divisions-the bureaucratic school-the common features of the Branch schools within the framework of the traditional school			6- 5
		The humanistic school: - the study of Horton Walton Mayo-the study of Volt-the study of Chester Bernard-the theory of y and X			8-7

		by Douglas mccricker			
		School of contemporary trends: - theory of open systems – (the concept of the system-the components of the organization as a system- subsystems) - quantitative management- Japanese management (theory - Zulwilliam Oji) - situational management			-9 -10 11
		Management and its environment : - components of the public environment - components of the private environment			12

		Planning function: - nature of planning - types of plans - responsibility of planning-obstacles Planning- addressing planning obstacles			-13 14
		Decision making: - the concept of decision making – types of decisions – patterns of decision making - steps of decision making			15
11-Evaluation of the course					
• Prepare 40 monthly exams grades for the first semester+ 10 daily exams and attendance. • Take 40 monthly exam grades for the second semester. + 10 daily exams and attendance • A 50-point threshold for final exams				<u>The distribution is as follows:</u>	
12-Learning and teaching resources					
		Required textbooks (methodology if any)			
		Main references (sources)			

	Books and supporting references that are recommended (scientific journals, reports.)
	Electronic references, Internet sites

Sample course description

1. Course name :					
Accounting principles					
2. Course code:					
3. For semester / year: annual					
Season					
4. Prepare the date of this description					
2025 / 10 / 1					
5. Available attendance forms:					
Just my presence					
6. Number of academic hours (total)/ number of units (total):					
hours per semester. 3 hours per week 45					
7. The name of the course administrator (if more than one name is mentioned)					
Name: M. M. Haider Jari Mohsen e-mail : Haider.jare@stu.edu.iq					
8. Course objectives					
The course aims to introduce students to the methods of accounting principles			The course aims to introduce students to the concepts of accounting principles		
9. Teaching and learning strategies					
1-Education strategy is a collaborative concept planning . 2-Brainstorming education strategy . 3-Education Strategy Group Discussions .					The strategy
10. Course structure					
Evaluation method	The way of learning	Name of the unit or subject	Required learning outcomes	hours	The weak
Weekly and monthly exam	Explanation of the scientific article Discussions between students	Basic concepts in Accounting principles Introduction to accounting science Definition of accounting and its importance Accounting objectives Branches of accounting	Students acquire skills There are many different accounting principles	hours 3	1

Daily, editor ial and end- of- term exam .S		Basic accounting principles and assumptions			
		Registration of financial transactions		hours 3	2
		Posting to the ledger		hours 3	3
		Accounting course		hours 3	4
		Financial statements		hours 3	5
		Cash and receivables		hours 3	6
		Property rights		hours 3	7
		Tide exam		hours 3	8
		Cash and receivables		hours 3	9
		Discount and varieties		hours 3	10
		List of cash flows		hours 3	11
		Loans and bonds		3 ساعات	12
		Property rights		hours 3	13
		Analysis of financial statements		hours 3	14
		End of term exam		hours 3	15

11. Course evaluation

The distribution is as follows: 15th grade exams of the first month. 15 grades for the second month exams, and 10 grades for attendance and activity . 60 grades for final exams.

12. Learning and teaching resources

Storage accounting by Karam Zaki Rizk 1991	Required textbooks (methodology if any)
	Main references (sources)
	Books and supporting references that are recommended (scientific journals, reports....)
Various online sites	Electronic references, Internet sites

Sample course description

13. Course name:					
Principles of Statistics					
14. Course code:					
15. Semester / year: annual					
Season					
16. 16. Date of preparation of this description:					
2026/4/9					
17. Available attendance forms:					
Just my presence					
18. Number of academic hours (total)/ number of units (total):					
hours per semester .3 hours per week 45					
19. The name of the course administrator (if more than one name is mentioned)					
Name: Zeinab Abdul Ghaffar Jabbar Hashim email : bam407905@gmail.com					
20. Top scorer					
			The course aims to introduce the student to statistical methods and methods and their application in various fields		
21. Teaching and learning strategies					
4-Education strategy is a collaborative concept planning . 5-Brainstorming education strategy . 6-Education Strategy Group Discussions .					The strategy
22. بنية المقرر					
Evaluation method	The way of learning	Name of the unit or subject	Required learning outcomes	hours	the weak
Weekly, monthly, daily, written and end-of-term .exams	Explanati on of the scientific article Discussio ns	Definition of Statistics, its relationship with other Sciences, scientific method of research, data collection,data classification, data presentation, data analysis	Introducing students to the subject of Statistics and the use of statistical tables	hours3	1

	between students				
		Data sources ,methods of obtaining data, mass registration, samples, questionnaires, their terms of conduct		hours3	2
		Data distribution display, tabular data display,iterative distribution, dual iterative distribution		hours 3	3
		:Graphical display of unclassified data line diagram 2-bars diagram 3-circle -1 diagram 4-rectangle diagram		hours 3	4
		Graphical display of classified data :histogram ,Polygon, curve		hours 3	5
		Practical application on the computer using the statistical program spss		hours 3	6
		Measures of centrality: arithmetic mean-median-mean-the relationship between the averages spss practical application on the computer using the statistical program		hours 3	7.8.9
		Dispersion measures-range standard deviation and variance-coefficient of variation-standard degree practical computer application usingstatistical program spss		Hours3	0.11 12
		Simple linear correlation is understood as a method of its calculation theoretically applied to a practical computer using the statistical program spss		hours3	13.1
		Rank correlation-Rank Correlation Coefficient for Spearman-coupling coefficient practical computer application using the statistical program spss		hours 3	5.16 17
		The least squares method of finding the equation of simple linear regression-using time as an independent variable to determine the equation of the general trend line of the time series.Practical application on a computer using the statistical program spss		hours3	18.1 .202
		Standard numbers-their concept-their use-calculation of simple standard numbers-lasper number-bash number-Fisher's optimal number		hours 3	2.23 24. 2
		The Z-t test for one average and two averages		hours3	5.26
		A test for one average and two averages		hours 3	8-27
		X2 chi-square test of independence		hours 3	30

23. Evaluation of the course

The distribution of the following 20 exam grades for the first month. 20 grades for the second month exams, and 10 grades for attendance and activity . 50 marks for the final exams.

24. Learning and teaching resources

Principles of statistical method mohammedaladdin Yunus / Noureddine Hassan Farhat	Required textbooks (methodology if any)
	Main references (sources)
	Books and supporting references that are recommended (scientific journals, reports....)
Various online sites	Electronic references, Internet sites

Sample course description

1)Course name	
Arabic language	
2) scheduled code	
3) Semester / year	
Season	
4) the date of preparation of this description	
2026-4-10	
5) Forms of attendance available	
Just my presence	
6)number of study hours (total)/ number of units (total): 30 hours per semester. 2 hours per week	
: 7)The name of the course administrator (if more than one name is mentioned)	
E-mail : raed.khudhir@stu.edu.iq	Name: M. A.M. Raed Khader Salman
8) : Course objectives	
* Developing students ' skills in writing administrative and functional texts in a sound and clear language. * Introducing students to common language errors in Arabic writing and ways to address them. * Training students to use punctuation marks correctly to contribute to the clarity of meaning.	<u>Objectives of the study material:</u>
9) Teaching and learning strategies	
4-Classroom discussion to enhance students ' understanding of language ..concepts.	<u>Strategies:</u>
5-Learning based on applied examples through the analysis of texts containing .linguistic errors.	

6-Learning by doing through written exercises and language applications.

9)Course structure

Evaluation method	The way of learning	Name of the unit or subject	Required learning outcomes	hours	The week
Students are evaluated through written tests, applied activities and class assignments that measure their understanding of grammar and their ability to apply .it in correct writing	The teaching method in this course is based on theoretical explanation supported by practical examples and practical exercises within the classroom, while involving students in discussions and written activities that help to consolidate	The concept of linguistic errors and the most prominent features and components of administrative speech	The student should be able to use the Arabic language correctly in writing and expression, distinguish and correct linguistic and spelling errors, and apply grammar and punctuation marks in writing sound and .clear texts	hours 2	1

	grammar and develop Their correct writing .skills				
		Rules for writing bound T and Open t		hours 2	2
		Solar letters and lunar letters		hours 2	3
		Z and Z		hours 2	4
		Writing the Hamza (hyphenation and cutting- medium Hamza- extreme Hamza)		hours 2	5
		Punctuation marks		hours 2	6
		Noun, verb and their differentiation		hours 2	7
		Effect (effect- absolute effect - effect for him -		hours 2	8

		Effect-effect with him)			
		Issue		hours 2	9
		Common language error applications		hours 2	10
		Nouns and tenses - the meanings of prepositions		hours 2	11
		Formal aspects of administrative speech		hours 2	12
		The language of administrative speech		hours 2	13
		Samples of administrative correspondence		hours 2	14
		End of term exam		hours 2	15

11) Evaluation of the course

- About the 30th grade monthly exam - A maximum of 10 grades for attendance, participation and performance of duties - A score of 60 for the final exam	<u>The distribution is as follows:</u>
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12) Learning and teaching resources

Spelling and punctuation in Arabic writing, Maarif .House, Cairo-Abdul Alim Ibrahim Grammar-Abbas Hassan Spelling and punctuation rules, al-Talaa publishing and distribution house, Cairo-Abdus Salam Mohamed Haroun	Required textbooks (methodology if any)
	Main references (sources)
	Books and supporting references that are recommended (scientific journals, reports.)
Various websites on the internet	Electronic references, Internet sites

Sample course description

1. Course name:					
Human rights and democracy					
2. Headquarters code					
3. Semester / year: annual					
Season					
4. Date of preparation of this description :					
2026 /2 / 25					
5. Available forms of attendance:					
Just my presence					
6. Number of academic hours (total)/ number of units (total):					
hours per semester. 2 hours per week 30					
7. The name of the course administrator (if more than one name is mentioned)					
Name: M. A.Haneen Mahmoud Ibrahim e-mail : haneen.m.abraham.u@stu.edu.uq					
8. Course objectives					
Spreading the culture of peaceful coexistence and respect for religious and ethnic particularities			The course aims to introduce students to the principles of human rights		
9. Teaching and learning strategies					
4-Education strategy is a collaborative concept planning 5-Brainstorming education strategy 6-Education Strategy Group Discussions					The strategy
10. Course structure					
Evaluation method	The way of learning	Name of the unit or subject	Required learning outcomes	hours	The weak
Weekly, monthly, daily, written and end-of-term exams.	Explanation of the scientific article discussions between students	Getting to know students and exchanging opinions	The student's knowledge of the principles of human rights and how to apply them in practical .life	hours 2	1
		The concept of human rights		hours 2	2

		Human rights in modern and .contemporary history	hours 2	3
		International sources of human rights	hours 2	4
		Human rights in the following conventions	hours 2	5
		Public rights and freedoms	hours 2	6
		Socio-economic rights and freedoms	hours 2	7
		Means of protecting human rights .Legal means	hours 2	8
		Judicial and political means	hours 2	9
		Modern rights and freedoms	hours 2	10
		Women's rights	hours 2	11
		Parental rights	hours 2	12
		Children's rights	hours 2	13
		The concept of democracy	hours 2	14
		End of term exam	hours 2	15

11. Evaluation of the course

The distribution is as follows: 30 grades for the midterm exam, and 10 grades for attendance and activity. 60 grades for final exams.

12. Learning and teaching resources

Human rights, Dr. Hamid Hanoun Khaled.	Required textbooks (methodology if any)
	Main references (sources)
	Books and supporting references that are recommended (scientific journals, reports....)
Various online sites	Electronic references, Internet sites

Sample course description

1) course name	
Computer basics	
2 Course code	
There is no	
3) Semester / year	
Season	
4)The date of preparation of this description	
2026-2-10	
5)forms of attendance available	
Weekly / business attendance	
6)(Number of study hours (total)/ number of units (total)	
hours per semester. (2) hours per week (30)	
7)The name of the course administrator (if more than one name is) mentioned)	
E-mail : Haider.a.albomshikh.u@stu.edu.iq	Name: Haider Abdul Majid
8)course objectives	
*Introduce the student to the computer. *Understanding the student in the field of computer and its applications as an ever-growing field of knowledge and human thought *Acquire some practical skills such as the use of various programs, printing tools and tables.	
9)Objectives of the study material	
• *The student uses the calculator in his specialty well • *The student summarizes his lectures depending on various sources • *Collects various study cases in the field of computer, printing programs, multiple tables and presentations. • *Providing the student with the basic computer skills necessary to enrich his intellectual and technical output in the fields of computer programs. • *Qualify the student to learn the basics of the internet and supervise them. • *Teaching the student how to surf the internet.	

9)Teaching and learning strategies

- 3-The educational strategy is the planning of the cooperative concept among students.
 4-The strategy of practical and Applied Computer Education.
 5-Education strategy for computer skills in the labor market.

الاستراتيجيات :

10)Course structure

Evaluation method	The way of learning	Name of the unit or subject	Required learning outcomes	Hours	The week
Weekly, monthly, daily, written exams, end-of-term exam and continuous applications	Explanation of the scientific article Discussions between students	Computer components- introduction to Computer/Computer System / Information Technology / Types of computers / input units/CPU / Output Units / main memory and its types / data storage in memory / factors affecting computer performance	اكتساب الطلبة مهارات مختلفة متعددة	hours 3	1
		Introduction to windows / its advantages / turning on the device /			2

		shutting down the device / using the mouse / windows screen components: taskbar : icons: types (standard and general) Start Menu (START) Minimize and enlarge the window / final closing/temporary closing/moving the window/amplitude control			
		Folders and files FILE & FOLDER Define files and folders /define files and folders / file properties / define folders / create files and folders /copy file or folder/find file and folder /create shortcut icon for . application or file			3

		MICROSOFT WORD Word Processor Features of the word processor / word playback/basic elements of the WORD window / inverting the language / paragraph definition /merging and splitting the paragraph /selecting .(shading)text			4
		The office key New / open stock file/close document/save new document/save pre-existing document/print preview/close document / end .word			5
		(Home home page) Clipboard: cut / copy / paste / copy . formatting Font: change font / font size / zoom in and out font / clear formatting / change Font color / highlight color			6

		Text : lowercase text / superscript text / case change / underline style / effects / character spacing Paragraph: digital enumeration / bulleting /creating a bulleted list to existing text /cancel bullets / indentation /paragraph spacing / line spacing /text orientation /alignment / borders Styles: . and shading normal / no spacing /Title 1/title 2/subtitle/change styles / Show preview / disable ordered styles / .options Edit: Search / move . to / replace /select			
		Insert (insert) Pages :blank page /cover page /page . break Table: insert table / draw table / Convert Text To Table /spreadsheet /excel / quick table /table styles / draw table borders			-8-7 9

		Illustrations : Photo /Clip Art /prepared shapes / smart art drawing / outline Header and footer : header /footer / page number Text : text box / decorative text /word art/ signature line / date and time / object / equation / symbol Page layout (page layout)			
		Features : themes / colors / fonts / effects Page settings : margins / page size / orientation Page background : watermark /page color / page border Order : position / bring to front / send to background / wrap text /align / group / rotate Table of contents / add text / update the table			-10 -11 12
		View - view Document views: full-screen print / read layout / web			-13 14

		layout / outline / draft layout Show and hide: ruler / grid lines / document map / thumbnail Zoom in and out : 100 % / one page / two pages / page width Frame: new frame / all arrangement / split / frame replacement Microsoft Office Word instructions			
		The internet Networks and their types / network forms / network protocols / internet and its development / internet and intranet / firewalls / some basic internet concepts / connecting to the Internet / opening internet browsing internet window browsing components / browser icons / web addresses / using the browser / changing the start page / toolbars / closing the browser			15

		and disconnecting the internet / archives / storing favorite pages / search engines / how to search for information on the internet / copying texts and images to any application / downloading files from the internet / preparing for printing / printing			
11)evaluation of the course					
✓ About the 40th grade tide exam ✓ Less than 10 degrees of activity ✓ The pursuit distance is 50 degrees ✓ Up to 50 final exam scores				<u>The distribution is as follows:</u>	
12)Learning and teaching resources					
There is no		Required textbooks (methodology if any)			
The vocabulary found in the curriculum		Main references (sources)			
There is no		Books and supporting references that are recommended (scientific journals, reports.)			
Multiple electronic references, with multiple internet sites		Recommended supporting books and references (scientific journals, reports.)			

Sample course description

Course name					
Inventory planning and control					
2) scheduled code :					
There is no					
3) class / year :					
Season					
4) the date of preparation of this description :					
2026-4-10					
5) forms of attendance available :					
6) number of study hours (total)/ number of units (total):					
75 hours per semester. 5 hours per week					
7) the name of the course administrator (if more than one name is mentioned) :					
Name: Ibrahim Mohammed Saeed email : ibraheem.abdullateef@stu.edu.iq			Name: Ibrahim Mohammed Saeed email : ibraheem.abdullateef@stu.edu.iq		
8) course objectives :					
Objectives of the course: * introducing the student to the basic concepts of controlling the storage and enabling him to use scientific methods to control the storage.				Objectives of the course: * introducing the student to the basic concepts of controlling the storage and enabling him to use scientific methods to control the storage.	
9) teaching and learning strategies :					
Strategies : 1. Classroom discussion to enhance students ' understanding of language concepts..				Strategies : 1. Classroom discussion to enhance students ' understanding of language concepts..	
10)Course structure					
Evaluation method	The way of learning	Name of the unit or subject	Required learning outcomes	hours	الأستاذ

Weekly, monthly, daily, written and end-of-term .exams	Explanation of the scientific article Discussions between students	The concept and importance of . inventory	Students acquire skills Multiple different	hours 5	1
		Material storage strategies			2
		The concept and importance of control over storage			3
		Cost of storage			4
		Quantitative methods of controlling storage for cases of regular consumption			6-5
		Economic demand quantity system			8-7
		Cost annual quantity of inventory			9
		Quality and storage systems			-10 11
		Commissioned quality and inspection			12
		Storage levels			13
		Control of storage for cases of irregular consumption			14
		Using statistical distributions to control storage in case of variable consumption			15
11)Evaluation of the course					
grades for the midterm exam, and 10 grades for attendance and 30 activity. 60 grades for final exams.				The distribution is as follows :	
12)Learning and teaching resources					

	Required textbooks (methodology if any)
	Main references (sources)
	Books and supporting references that are recommended (scientific journals, reports.)
	Electronic references, Internet sites

Sample course description

13.	Course name:	
		Production and operations management
14.	Course code:	
15.	Semester / year:	
		Season
16.	Date of preparation of this description:	
		2026 / 4 / 10
17.	Call attendance available:	
		Just my presence
18.	Number of academic hours (total)/ number of units (total):	
		hours per semester. 4 hours per week 60
19.	The name of the course administrator (if more than one name is mentioned)	
		Name: M, M Karar Zeidan Ghazi email : Kzaedin@stu.edu.iq
20.	Course objectives	
		provide the student with theoretical and practical skills in the management of production and operations in industrial facilities in the field of Planning, Organization and control of industrial processes and the use of quantitative methods in decision-making related to various aspects of productive work activity in business organizations, and to introduce students to the concept of strategic planning of operations, competitive priorities and the most important modern .methods in decision-making To provide the student with the use of quantitative methods in the analysis of break-even, forecasting sales and demand, the use of linear programming, operations research and sensitivity analysis in the field of Operations .Management and production in business organizations Teaching the student the use of quantitative methods in the field of allocation, transportation problems, control of production planning and maintenance, the study of movement, Time and the method of succession of priorities in the .field of business organizations providing students with the latest contemporary state-of-the-art concepts, quantitative tools and applications in the field of production and operations, making them qualified to work in various production and operations management positions, or to become production managers in the future. To help students understand the complementary relationship between the production function and the functions of marketing, finance and other functions in the company. Introduce students to how to produce goods and provide services in the company, the systems and methods planning and control of production and the importance of the function of production and operations in organizations, specially business organizations, as the department responsible for the formation of goods and services needed by the community.

The student should get acquainted with the concept of Quality Management, Quality Systems and specifications of each of them, the student should get acquainted with the concept of Total Quality Management and identify the methods and tools of Total Quality Management, the student should be able to apply the schemes of Total Quality .Management

21. Teaching and learning strategies

1. Education strategy is a collaborative concept planning.
2. Brainstorming education strategy.
3. Education Strategy Group Discussions

Strategy

22. Course structure

Evaluation method	The way of learning	Name of the unit or subject	Required learning outcomes	The weak	hours
Editorial	Theoretical+ practical	Introduction to production and operations management, to the production system, production and operations management activities in the organization	Introducing the student to the concept of production and operations management	4	1
Editorial	Theoretical+ practical	Formal organization of production and operations management, production and Operations Management in industry and service delivery organizations, measurement of production and productivity	Introduce the student to the position of Operations Management in the organizational structure of the organization, efficiency and effectiveness	4	2
Editorial	Theoretical+ practical	Strategic planning of operations, operational strategy	Introducing the student to the strategies of Operations Management, the scope of strategic planning, strategic levels, competitive advantage	4	3
Editorial	Theoretical+ practical	Strategic planning of operations, operational strategy	Competitive priorities, operations as a competitive weapon, strategic decisions in operations, strategy formulation and Development, International Operations Strategy	4	4
Editorial	Theoretical+ practical	Demand forecasting	General considerations on demand forecasting, time dimensions of demand forecasting, forecasting and product life cycle, types of forecasting, steps of demand forecasting, elements of demand, factors influencing demand	4	5
Editorial	Theoretical+ practical	Demand forecasting	Demand forecasting methods, qualitative	4	6

			methods and quantitative methods		
Editorial	Theoretical+ practical	Energy planning, types of energy plans	Identification of production capacity levels - the ability to find different energy levels in a quantitative way, calculating the number of machines, economies of scale	4	7
Editorial	Theoretical+ practical	Choosing a factory location, modern trends in choosing a factory location	The student should be able to differentiate between sites and choose the best site in a quantitative manner	4	8
Editorial	Theoretical+ practical	Internal arrangement of the plant	Internal arrangement planning, the strategic importance of internal arrangement, types of internal arrangement	4	9
Editorial	Theoretical+ practical	Product / service planning and development	New product planning and development, new product introduction strategies, product life cycle and its relationship to the new product development process, new product design and development tools, decision-making tools in choosing a new product	4	10-11
Editorial	Theoretical+ practical	Total production planning	The concept of total production planning, strategies of total production planning, settlement of energy planning, costs associated with total production planning, methods of total production planning	4	12
Editorial	Theoretical+ practical	Transport and handling, transport management in industrial facilities, methods used to solve transport problems	Introduce the student to the means, tools and equipment of transport and the characteristics of each of them, the student should be able to use quantitative methods in solving transport problems	4	13-14
Editorial	Theoretical+ practical	Planning of MRP resource requirements	Definition of the resource requirements planning system, independent demand and dependent demand, MRP system inputs, processing logic in MRP, batch sizing policies, Company resource planning ER P	4	15-16
Editorial	Theoretical+ practical	Critical path-concept-applications	The student should understand what is meant	4	17-18

			by the critical path and learn quantitative methods of application		
Editorial	Theoretical+ practical	Timely JIT and agile production systems	The concept and philosophy of timely JIT production and agile production, types of losses and waste, S5 practices and applications, qualities of agile production	4	19-20
Editorial	Theoretical+ practical	Scheduling operational processes	Scheduling, on-demand production scheduling, scheduling evaluation criteria, business sequencing, constraint theory	4	21-22
Editorial	Theoretical+ practical	Quality Management – its systems and specifications	The student should get acquainted with the concept of quality management, quality systems and the specifications of each of them	4	23-24
Editorial	Theoretical+ practical	Applications in total quality management schemes	The student should be able to apply the comprehensive quality management schemes	4	25-26
Editorial	Theoretical+ practical	Maintenance and its strategic importance	The student should get acquainted with the concept of maintenance and maintenance systems and their types	4	27-28
Editorial	Theoretical+ practical	Reliability	Reliability measures, comprehensive production maintenance, replacement	4	29
Editorial	Theory	General review	The student should be able to link all the vocabulary of the curriculum during the year to reach an integrated and comprehensive idea of Operations Management and its role in the success of business organizations and its developmental impact in society	4	30

23. Evaluation of the course

The distribution is as follows: 20 grades of theoretical first semester exams. 20 grades for practical first semester exams, and 10 grades for attendance and activity . 50 marks for the final exams of the first semester.

24. مصادر التعلم والتدريس

Production and operations management authored by Associate Professor Dr. Abdulkarim Mohsen, a. Dr. Sabah Majid Al-Najjar, fourth edition 2012.	Required textbooks (methodology if any)
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1-Production Management by Dr. Mohammed Abdel Wahab .alAzzawi, the rebel Ahmed Saadoun al-Saman , 1992 2-Total Quality Management and ISO a contemporary Introduction authored by Dr. Samir Kamel Khatib 2008. Krajewski, L.J., & L.P. Ritzman, Operations Management: Strategy and Analsis, 21th ed., Addison Wesely, New York, 2025.	Main references (sources)
Production and operations management authored by Associate Professor Dr. Abdul Karim Mohsen, a.Dr. Sabah Majid Al Najjar, 012Fourth Edition 2	Books and supporting references that are recommended (scientific journals, reports....)
All references found on the internet and in websites and electronic libraries	Electronic references, Internet sites

Sample course description

1. Course name:	
Principles of marketing	
2. Course code:	
3. Semester / year: annual	
Season	
4. Date of preparation of this description:	
2026 / 2 / 24	
5. Available forms of attendance:	
Just my presence	
6. Number of academic hours (total)/ number of units (total):	
hours per semester. 4 hours per week 60	
7. The name of the course administrator (if more than one name is mentioned)	
Name: M. A.Hamed Shaker Mahmoud Salman e-mail : h.s.mhmood@stu.edu.iq	
8. Course objectives	
6.Introducing students to the importance of digital marketing and modern technologies in communicating with customers managing relationships with them, in line with the digital transformation in business. 7.Enhance analytical thinking and marketing decision-making skills by studying applied cases and real-world problems in organizations. 8.Developing the ability of teamwork and effective communication in the preparation of marketing plans and managing various marketing activities. 9.Instilling ethical values and social responsibility in marketing practices to contribute to achieving sustainable development and building customer confidence 10.Preparing students to understand advanced marketing courses such as marketing management, strategic marketing and marketing research.	1. Introduce students to the basic concepts of marketing and clarify its role in the success of modern organizations according to market trends, as he pointed out. 2. Developing students ' understanding of the development of marketing thought and the transition from production to customer orientation, which enhances their ability to analyze the marketing environment and changes in markets. 3. Enable students to analyze consumer behavior and factors

	influencing purchasing decisions, which helps them to make effective marketing decisions. 4. Clarify the elements of the marketing mix (product, price, distribution, promotion) and how to use them in building sustainable competitive strategies. 5. Developing students ' skills in market segmentation, targeting and determining the mental location of the product in order to achieve a competitive advantage in the local and international markets.
9. Teaching and learning strategies	
1. The course is based on a set of educational strategies that focus on interactive learning and the development of students ' thinking and analytical skills, the most important of which are: 2. An interactive lecture to present the basic concepts while engaging students with questions and class discussions. 3. Discussion-based learning by posing contemporary marketing issues and analyzing them collectively within the classroom. 4. Case study (Case Study) to analyze real-life marketing problems and link the theoretical aspect with practical application. 5. Collaborative learning (teamwork) by dividing students into groups to prepare reports or simplified marketing plans. 6. Brainstorming to generate creative marketing ideas related to products or promotional campaigns. 7. Problem-Based learning (Problem-Based Learning) by presenting a marketing problem and asking to propose practical solutions to it.	

8. Using technological means such as presentations, marketing videos, and educational platforms to support the learning process.
9. Individual assignments and applied assignments to enhance self-understanding and develop analysis and academic writing skills.

10. Course structure

Evaluation method	The way of learning	Name of the unit or subject	Required learning outcomes	hours	The weak
Class questions and participation	Interactive lecture and discussion	Introduction to marketing and its historical development	Getting to know the concept of marketing and its importance in modern organizations	4	
Short test	Lecture + group activity	Basic concepts of marketing	Distinguish such basic concepts as need, desire and demand	4	2
Homework assignment	Discussion + practical examples	Marketing environment (internal and external)	Analysis of the marketing environment and its elements	4	3
Student show	Case study	Consumer behavior	Understanding consumer behavior and the factors influencing it	4	4
Short test	Lecture + discussion	The process of making a purchasing decision	Explanation of the stages of the purchase decision-making process	4	5
Practical duty	Collaborative learning	Market segmentation	Market analysis and segmentation	4	6
Participation assessment	Group activity	Targeting and positioning	Target market identification and mental positioning	4	7
Quarterly testing	Interactive lecture	Marketing mix	Identify the elements of the marketing mix	4	8
Duty	Case study	Product and product life cycle	Explain product strategies and lifecycle management	4	9
Short test	Discussion + examples	Pricing	Analysis of pricing strategies and its goals	4	10
Duty	Lecture + video tutorial	Distribution and channel management	Understanding distribution channels and their importance	4	11
Student show	Group activity	Promotion and marketing communications	Getting to know the elements of the promotional mix	4	12
Group project	E-learning + discussion	Digital marketing	Explaining the role of digital marketing in organizations	4	13
Short test	Discussion	Marketing ethics	Analysis of marketing ethics and social responsibility	4	14
Final assessment	View projects	General review and presentation of projects	Integrating marketing concepts into a simplified plan	4	15

11. Evaluation of the course	
✓ Short tests, class and homework assignments ✓ Participation, class activities and group performances ✓ About the semester test (mid-semester) ✓ The final Test is	
12. Learning and teaching resources	
The book Principles of Marketing, the modern edition, authored by Philip Kotler and others, because it contains basic concepts and modern applied models in .the field of marketing	Required textbooks (methodology if any)
* Refereed scientific journals such as: • Journal of Marketing. • Journal of Consumer Research. * Global marketing reports issued by: • American Marketing Association. • • McKinsey & Company.	Main references (sources)
Academic databases such as: • Google Scholar. • ScienceDirect.	Books and supporting references that are recommended (scientific journals, reports...)
• HubSpot. • Statista.	Electronic references, Internet sites

Sample course description

Course name .					
Inventory accounting					
Course code					
Semester / year: annual .					
Season					
4-Date of preparation of this description:					
2026 / 2 / 24					
5-Available forms of attendance					
Just my presence					
6- Number of academic hours (total)/ number of units (total):					
hours per semester. 4 hours per week 60					
7-The name of the course administrator (if more than one name is mentioned)					
الاسم: م.م شمس الضحى احمد شنان الأيميل : Shams.shanan@stu.edu.iq					
8-Course objectives					
The course aims to introduce students to inventory pricing methods			The course aims to introduce students to the concepts of warehouse accounting		
9-استراتيجيات التعلم والتعليم					
1. Education strategy is a collaborative concept planning. 2. Brainstorming education strategy. 3. Education Strategy Group Discussions					Strategy
10-Course structure					
Evaluation method	The way of learning	Name of the unit or subject	Required learning outcomes	hours	The week
Weekly, monthly, daily, written and end-of-term exams	Explanation of the scientific article Discussions between students	Basic concepts in warehouse accounting	Students acquire skills multiple differences in accounting Warehousing	4 hours	1
		Incoming stock items		4 hours	2
		External procurement		4 hours	3

		Documents for accreditations		4 hours	4
		Documentary credit expenses		4 hours	5
		Cases of receipt of goods		4 hours	6
		Accounting treatment of units		4 hours	7
		Violation of specifications		4 hours	8
		Common expenses		4 hours	9
		Distribution of common expenses		4 hours	10
		Storage documents and records		4 hours	11
		Pricing of outgoing inventory items		4 hours	12
		The incoming method finally cashes in first		4 hours	13
		The simple rectifier method		4 hours	14
		Weighted rate method		4 hours	15

11.Evaluation of the course

The distribution is as follows: 20 grades of theoretical first semester exams. 20 grades for practical first semester exams, and 10 grades for attendance and activity . 50 marks for the final exams of the first semester

12–Learning and teaching resources

Storage accounting by Karam Zaki Rizk 1991	Required textbooks (methodology if any)
	Main references (sources)
	Books and supporting references that are recommended (scientific journals, reports....)
	Electronic references, Internet sites

Sample course description

1) Course name					
English business correspondence					
2) scheduled code :					
3) class / year :					
4) the date of preparation of this description :					
2026-4-10					
5) forms of attendance available :					
My presence					
6) number of study hours (total)/ number of units (total):					
45 hours per semester. 3 hours per week					
7) the name of the course administrator (if more than one name is mentioned) :					
E-mail : mhmdmajdjasnmnt@gmail.com				Name: Mohammed Majid Jassim	
8)Course objectives					
*The student acquires the skills of organized correspondence with international institutions and companies in various topics related to the management, storage and control of materials and learns about modern and advanced methods of communication through the application and practice of correspondence by investing the services of the International Communication Network (Internet).				<u>Objectives of the study material:</u>	
9)Teaching and learning strategies					
1.Education strategy is a collaborative concept planning. 2..Brainstorming education strategy. 3.Education Strategy Group Discussions				<u>Strategies:</u>	
10)Course structure:					
Evaluation method	The way of learning	Name of the unit or subject	Required learning outcomes	hours	The week

Weekly, monthly, daily, written and end- of-term .exams	Explanation of the scientific article Discussions between students	Communication and Correspondence: Definitions, the importance of types of letters, Characteristics of business letter.	Students acquire skills Multiple different	3 hours	2-1
		A letter of Enquiry: Definition, opening and ending statements in enquiry			4-3
		How to write an enquiry			5
		Quotation: terms of writing quotation			6
		A Letter of offer : How to write a letter of Reply to an enquiry offer			8-7
		A letter of rejection of offer : how to write a letter of rejection of offer			9
		A letter of Demand : definition, types			-10 11

		Terms of payment and Terms of delivery			-12 13
		The different styles of writing business letters			14
		The invoice: Definition, importance, types, how to write an invoice			15

11)evaluation of the course

th grade theoretical first semester exams. 20 grades for practical first 20 semester exams, and 10 grades for attendance and activity . 50 marks for .the final exams of the first semester

The distribution is as follows:

12)Learning and teaching resources

	Required textbooks (methodology if any)
	Main references (sources)
	Books and supporting references that are recommended (scientific journals, reports.)
	Electronic references, Internet sites

Sample course description

1)Course name					
Storage systems technologies					
2)Course code					
3)Semester / year: annual					
Season					
4)Date of preparation of this description					
2026 / 2 / 24					
5) forms of attendance available:					
Just my presence					
6) number of study hours (total)/ number of units (total):					
45 hours per semester. 3 hours per week					
7) the name of the course administrator (if more than one name is mentioned)					
Name: M. A.Zainab Hadid Hamza e-mail : zainb.h.hamzah.u@stu.edu.iq					
8)Course objectives					
The course aims to increase the student's knowledge of how to use ready-made technical applications in the management, planning and control of warehouse operations and provide him with business skills such as On such applications.			The course aims to introduce students to the concepts of storage systems and modern software applied in production projects and large warehouses and how to use them in .storage operations		
9)Teaching and learning strategies					
4-Education strategy is a collaborative concept planning. 5-Brainstorming education strategy. 6-Education Strategy Group Discussions					The strategy
10)Course structure					
Evaluation method	The way of learning	Name of the unit or subject	Required learning outcomes	hours	The weak
Weekly, monthly, daily, written and end-of-term .exams	Explanati on of the scientific article Discussions	Introduction to management information (MIS) system components, characteristics The system, the types of systems and the importance of	Students acquire skills Multiple different chniques in	hours 3	1-2

	between students	Systems	Storage systems		
		Familiarization with warehouse information systems and accounting		hours 3	3-4
		Identify related programs		hours 3	5
		(Secretary) advantages of using the program		hours 3	6-7-8
		Program action plan		hours 3	9-11-12
		Configure company settings or		hours 3	13-14
		Virtual electronic organization		hours 3	15-16
		Company name, currency settings		hours 3	17-18
		Storage Settings		hours 3	19-20
		Preparing the accounts tree directory, defining the directory, the role of the accountant before entering accounts		hours 3	22-23
		Directory, account types , balances		hours 3	-21
		Accounting course steps		hours 3	24-25
		Methods used in warehouse inventory		hours 3	26-27
		Thread Code, barcode, scanner, barcode functions		hours 3	28
				hours 3	29-30

11)Evaluation of the course

The distribution is as follows: 20 grades of theoretical first semester exams. 20 grades for practical first semester exams, and 10 grades for attendance and activity . 50 grades for the final exams of the first semester.

12)Learning and teaching resources

	Required textbooks (methodology if any)
	Main references (sources)
	Books and supporting references that are recommended (scientific journals, reports....)
	Electronic references, Internet sites

Sample course description

1) name of the course :

Computer applications2

2) scheduled code :

There is no

3) class / year :

Season

4) the date of preparation of this description :

2026-4-10

5) forms of attendance available :

My presence

6) number of study hours (total)/ number of units (total):

45 hours per semester. 3 hours per week

7) the name of the course administrator (if more than one name is mentioned) :

E-mail : Haider.a.albomshikh.u@stu.edu.iq

Name: Haider Abd
Maj

8) course objectives

- *The student uses the calculator in his specialty well
- *The student summarizes his lectures depending on various sources
- *Collects various study cases in the field of computer, printing programs, multiple tables and presentations.
- *Providing the student with the basic computer skills necessary to enrich his intellectual and technical output in the fields of computer programs.

Objectives of
the study
material:

9)Teaching and learning strategies

1.The educational strategy is the planning of the cooperative concept among students.

2.The strategy of practical and Applied Computer Education.

3. Education strategy for computer skills in the labor market.

Strategie

10)Course structure

Evaluation method	The way of learning	Name of the unit or subject	مخرجات التعلم المطلوبة	hours	week
Weekly, monthly,	Explanation of the scientific	Microsoft-Microsoft Office Excel Introduction /running excel / components of the excel	اكتساب الطلاب مهارات	3 hours	13-

daily, written exams, end-of-term exam and continuous applications	articlediscussions among students	window/bilingual worksheet and orientation in excel/entering data into the worksheet /modifying the entered data New / open stock file /close worksheet /save new worksheet /save pre-existing worksheet /print preview /close worksheet /finish alexcel Home page - Home Clipboard: cut /copy/paste/ copy format Font: change font/font size/zoom in and out font /clear formatting /change Font color /text highlight color /lowercase text/superscript text/CHANGE case / underline style / effects/character spacing Alignment:align the text in the cell vertically/align the text in the cell horizontally/rotate the text /direction of the text from right to left or vice versa /increase and decrease the margin between the border and the cell halves/wrap the text /merge and center Number: numeric format /Account Number Format /percentage pattern /comma pattern increase and decrease decimal places Styles :numeric format / format as a table / format with predefined styles /define custom cell styles columns /insert sheet / delete cells / delete rows /delete columns /delete sheet / format cell size Cells:insert cells/insert rows /insert columns /insert sheet /delete sheet / format cell size / visibility (show and hide) rows, columns and sheet / organize sheets /rename sheet /move or copy sheet /tab Color /Protect Sheet Edit :automatic collection /filling /scanning /sorting and filtering / search and identification Insert-Insert Tables: insert a table/create a table illustrations :image /clip art /shapes / smart art drawing Schemes: column /linear /circular/bar/spatial/scatter/other schemes	Multiple different		
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		Text :text box /header and footer /word art/signature line /object / Symbol Page layout - Page layout Features :themes /colors /fonts /effects Page settings :margins /page size /orientation/background / title printing Resizing for convenience: width / length / resizing Sheet options :sheet from right to left /grid lines /display /print / bookmarks Order :position /bring to front /send to background /wrap text/align/group /rotate / part selection/ conditional formatting Formulas - Formulas Function library :function insertion /automatic collection /recently used elements/financial /logical(If statement) / Text /date and time/search and reference /math and triangles /extra functions Calculation: calculation/calculations (addition /subtraction/multiplication/division)/calculation options now/sheet calculation /automatic .addition Data - Data Fetching external data :from access/from text/from other sources / existing connections Contacts: update all /contacts /properties /edit /links Sort and filter : sort /filter /clear/re-apply / advanced options Data tools: text to columns /remove duplicates /validate data /merge / analyze what if Outline: grouping /ungrouping /subtotal Review - Review Proofreading :spelling and grammar / research / thesaurus / translation /hint / translation screens /language assignment / word count			
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		Comments :new comment /delete / previous / next /show and Hide Comment /show all comments (View view) Changes :paper protection /workbook protection /share in workbook Workbook views: print layout /full-screen reading /web layout/ outline / draft Show and hide: ruler /grid lines /formula slide /message bar /bookmarks Zoom in and zoom out :100%/one page /two pages / page width Frame: new frame /arrange all /freeze parts /split /Hide /Show /side-by-side view /reset frame position /save workspace /switch frames			
		- Presentations - power point Introduction to power point /how to run power point / P window components.p / login to the application p.p / exit the application p.p / application interface p.p/creating presentations /storing presentations /recalling previously stored presentations /entering data and text/specifying font size, shape and color /slides /slide arrangement /slide show/inserting a new slide /moving a slide /clearing a slide /numbering slides /movements and sound effects /adding motion effects to slide elements /changing the motion effect /canceling the motion effect /using buttons and actions /arranging paragraphs inside the slide /hiding the slide /adding time on the slide /adding music on the slide /creating the bpower Point project			-1 1

11)Evaluation of the course					
✓ About the 40th grade tide exam ✓ Less than 10 degrees of activity					The distributio is a :follow

✓ Up to 50 final exam scores	
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12) learning and teaching resources	
There is no	Required textbooks (methodology if any)
The vocabulary found in the curriculum	Main references (sources)
There is no	Books and supporting references that are recommended (scientific journals, reports)
Multiple electronic references, with multiple internet sites	Electronic references, Internet sites

Sample course description

1) name of the course:					
Crimes of the Baath Party					
2) scheduled code:					
3) semester / year: annual					
Season					
4) the date of preparation of this description:					
2026 / 4 / 4					
5) forms of attendance available:					
Just my presence					
6) number of study hours (total)/ number of units (total):					
30 hours per semester. 2 hours per week					
7) the name of the course administrator (if more than one name is mentioned)					
e-mail :			Name: Mohammed Qasim Mohammed e-mail :		
9) course objectives					
1-introducing students about the era of the tazikh of Iraq on the period of Saddam Hussein's rule and how he came to power 2-introducing students to the most important crimes considered by the court that was formed in 3- raising students ' awareness of the consequences of injustice and what sentences have been issued against the perpetrators of crimes.					
10)Teaching and learning strategies					
4. Editorial lectures 5. Panel discussions 6. Activities					The strategy
11)Course structure					
Evaluation method	The way of learning	Name of the unit or subject	Required learning outcomes	hours	The week
الامتحانات الأسبوعية والشهرية واليومية والتحريرية وامتحان نهائية الفصل.	شرح المادة العلمية مناقشات بين الطلبة	Crimes of the Baath regime according to the Iraqi Supreme Criminal Court in 2005	اكتساب الطلبة مهارات مختلفة متعددة	hours 2	1
		The concept of crimes and their divisions, the definition			2

		of crime language and terminology			
		Crime sections, system crimes			3
		Baath according to the documentation of the law of the Supreme Iraqi criminal court in 2005			4
		Decisions issued by the Supreme Criminal Court-the crime of the Dujail massacre-the crime of bombing			5
		Halabja city-Anfal crime			6
		crime of the popular uprising- Friday prayer events-liquidation of religious parties-the crime of displacement of the Palestinian Kurds			7
		psychological and social crimes and their effects, and the most prominent violations of the Baathist regime in Iraq			8
		Psychological crimes, mechanisms of psychological crimes , effects of psychological crimes .			9
		Social crimes, the militarization of society , the attitude of the Baathist regime to religion			10
		Violations of Iraqi laws			11
		Images of human rights violations and crimes of power			12
		Some decisions of political and military violations of the Baath regime			13
		Prisons and detention of the Baath regime			14
		Environmental crimes of the Baath regime in Iraq			15

11)evaluation of the course

The distribution is as follows: 40 grades for the theoretical first semester exams and 10 grades for attendance and activity . 50 marks for the final exams of the first semester.

12)Learning and teaching resources

	Required textbooks (methodology if any)
	Main references (sources)
	Books and supporting references that are recommended (scientific journals, reports....)
	Electronic references, Internet sites

Sample course description

1) name of the course:	
Arabic language	
2) scheduled code :	
3) class / year :	
Season	
4) the date of preparation of this description :	
2026-4-10	
5) forms of attendance available :	
Just my presence	
6) number of study hours (total)/ number of units (total):	
30 hours per semester. 2 hours per week	
7) the name of the course administrator (if more than one name is mentioned) :	
E-mail : raed.khudhir@stu.edu.iq	Name: M. A.M. Raed Khader Salman
8) Course objectives	
*Enabling students to understand the characteristics of Arabic poetry and analyze examples of it in a literary analysis based on scientific foundations. *Consolidate the basic concepts in the science of grammar by studying the sections of the word, cases of articulation, sections of the noun and verb. *Introducing students to the basics of morphology, especially morphological balance, and enabling them to analyze the structure of the Arabic word.	<u>Objectives of the study material:</u>
9)Teaching and learning strategies:	
1) presentation of theoretical concepts related to Arabic poetry and grammar rules while involving students with questions and discussion. 2) Discussion and analysis of poetic texts within the classroom for the development of critical thinking.	<u>Strategies:</u>

3) the application of grammatical and morphological rules through expressive exercises and Class Activities.					
10)course structure					
Evaluation method	The way of learning	Name of the unit or subject	Required learning outcomes	hours	The
The assessment of students depends on the continuous evaluation through classroom participation, short tests and applied assignments, in addition to the midterm and final test to measure the extent of achieving learning outcomes in understanding, analysis and	The material is based on an interactive lecture style that combines theoretical explanation of literary and grammatical concepts, classroom discussion of the analysis of poetic texts, with practical applications and expressive and morphological exercises inside the hall, with the aim of	مفهوم الشعر عند العرب	The student should be able to understand the characteristics of Arabic poetry and the most prominent of its eras and master the studied grammatical and morphological foundations, and employ them in analyzing texts and adjusting linguistic structures and proper Arabic writing .correctly	2 hours	1

language application.	consolidating understanding, developing the ability to analyze and the correct use of grammar in writing and .expression				
		Characteristics of Arabic poetry		2 hours	2
		The importance of poetry for Arabs		2 hours	3
		The most prominent poetic eras		2 hours	4
		Floor sections		2 hours	5
		Parsing cases		2 hours	6
		Name sections		2 hours	7
		Sections of the act		2 hours	8
		Morphological balance - the method of weighing names		2 hours	9
		Morphological balance - method of weighing verbs		2 hours	10
		Debutants and news		2 hours	11

		He and her sisters were		2 hours	12
		Anne and her sisters		2 hours	13
		Kad and her sisters		2 hours	14
		End of term exam		2 hours	15

11) Evaluation of the course

✓ About the 30th grade monthly exam ✓ A maximum of 10 grades for attendance, participation and performance of duties ✓ A score of 60 for the final exam	<u>The distribution is as follows</u>
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12) Learning and teaching resources

Clear grammar in Arabic grammar — Ali aljarim & Mustafa Amin The millennium in grammar-ibn Malik Collector of Arabic lessons Dictionary of contemporary Arabic — Ahmed Mokhtar Omar	Required textbooks (methodology if any)
	Main references (sources)
	Books and supporting references that are recommended (scientific journals, reports.)
Various websites on the internet	Electronic references, Internet sites

Sample course description

1) name of the course:					
English language					
2) scheduled code:					
3) semester / year: annual					
Season					
4) the date of preparation of this description:					
2026 / 4 / 4					
5) forms of attendance available:					
Just my presence					
6) number of study hours (total)/ number of units (total):					
30 hours per semester. 2 hours per week					
7) the name of the course administrator (if more than one name is mentioned)					
E-mail:			Name: Ali Hamid Hashim		
8)Course objectives					
The overall objective is to help students use English accurately and fluently by introducing them to English vocabulary, grammar, and expressions that are used in daily life situations					
9)Teaching and learning strategies					
7. Editorial lectures 8. Panel discussions 9. Activities					The strategy
10)Course structure					
Evaluation method	The way of learning	Name of the unit or subject	Course structure	hours	The week
Weekly, monthly, daily, written and end-of-term .exams	Explanation of the scientific article Discussions between students	Unit One Hello Greetings	Students acquire skills Multiple different	hours 2	1
		Unit One Am, are, is , you, your This is with practice in work			2
		Unit Two: your world			3

		Countries , adjectives, he , she , it			
		Unit Two: your world Reading and speaking pp. 16			4
		Unit Three: all about you Negatives and questions			5
		Unit Three: Social expressions			6
		Unit Four: Family and friends Possessive 's			7
		Unit four :Family and friends Has \ Have Adjective + noun			8
		Unit five: the way I live Present simple			9
		Unit Five: the way I live Articles Languages and nationalities			10
		Unit six: every day Types of questions			11
		Unit six: every day present simple			12
		Unit seven : My favorites Question words			13
		Unit seven: My favorites Pronouns			14
		Unit seven Have/ has ,This /That			15

11)Evaluation of the course

The distribution is as follows: 40 grades for the theoretical first semester exams and 10 grades for .attendance and activity . 50 marks for the final exams of the first semester.

12)learning and teaching resources

	Required textbooks (methodology if any)
	Main references (sources)
	Books and supporting references that are recommended (scientific journals, reports....)
	Electronic references, Internet sites